




You can access and adjust these gestures by click on the  logo on the top left corner of the screen and selecting “System Preferences” and then clicking on “Trackpad” from the Hardware section.

Scroll and zoom

Scroll direction; natural

Content tracks finger movement

Think of it as pushing the page around with your finger as against moving the window with your finger.

Zoom in or out

Pinch with two fingers

Similar to using a magnifying glass to enlarge or shrink text and photos

Smart zoom

Double tap with two fingers

Similar to the above gesture but automatically zooms into what you are tapping on.

Rotate

Rotate with two fingers

Good for correcting photos that are upside down or sideways.

Point and click

Tap to click

Tap with one figure

Same as a left click in Windows

Secondary click

Click or tap with two fingers

Same as a right click in Windows

Three finger drag

Move with three fingers

Allows you to move the window around the screen

More Gestures

Swipe between pages

Scroll left to right with two fingers

-Or- swipe with three fingers

-Or- swipe with two or three fingers

Select 1 of the 3 options to personalise this setting

Swipe between full-screen pages

Swipe left or right with four fingers

-Or- swipe left or right with three fingers

Select 1 of the 2 options to personalise this setting

Mission control

Swipe up with four fingers

-Or- swipe up with three fingers

Select 1 of the 2 options to personalise this setting

App expose

Swipe down with four fingers

-Or- swipe down with three fingers

Select 1 of the 2 options to personalise this setting

Launchpad

Pinch with thumb and three fingers

This will display all applications on your computer, including those not displayed on your dock.

Show desktop

Spread with thumb and three fingers

Hide all windows and display the desktop only.

Keyboard Quick Keys

The  key (also known as command) is located next to the space bar at the bottom of the keyboard.

 **Q**

Quit current
application

 **W**

close current
Window

 **P**

Print current
document

 **C**

Copy current
selection to memory

 **V**

Paste item in memory
into current window